



One state. One system.

User Community Forum

February 2018





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Stacy Meza

FI\$Cal Change Management Office

February 2018

Agenda

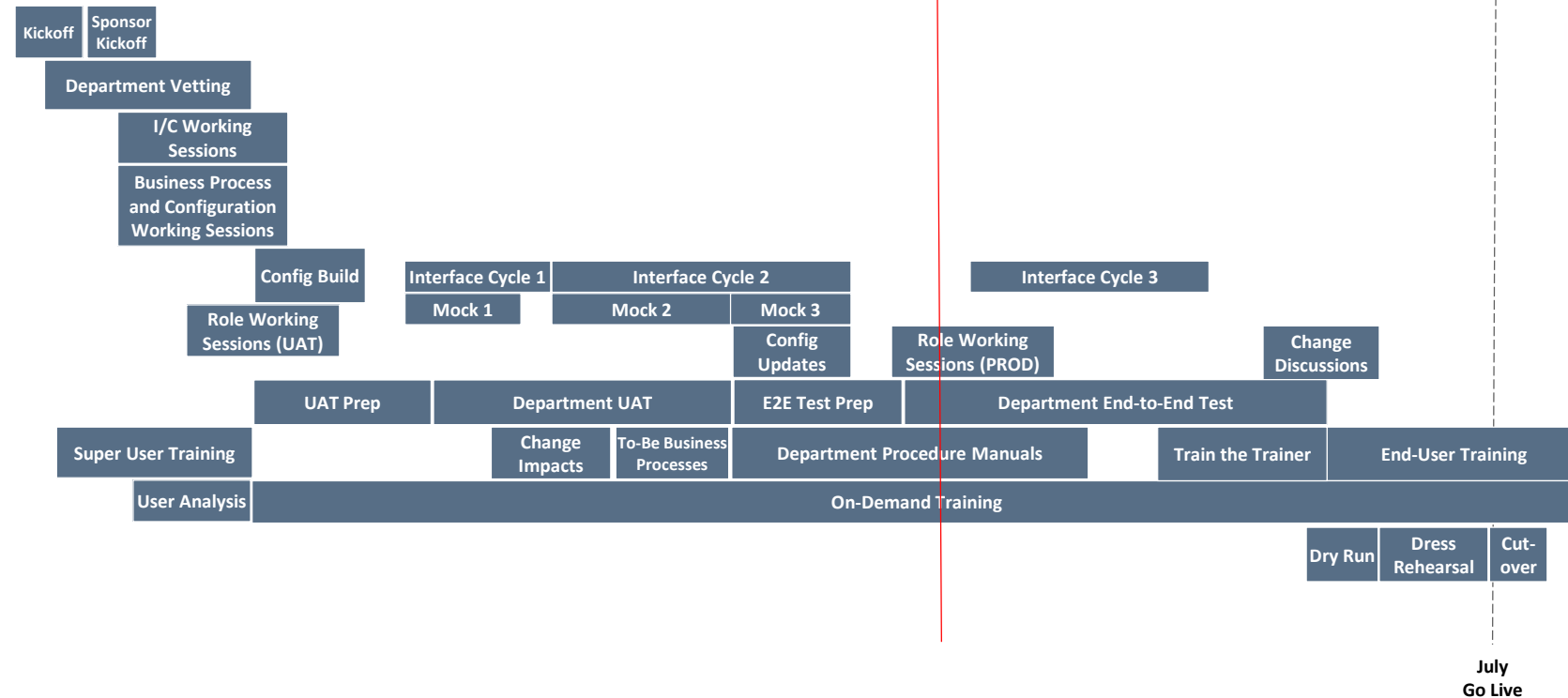
- FI\$Cal Project Update
- Interface and Conversions
- Spring Validation – What it is and what to expect
- Fact/Fiction

2018 Timeline

KEY IMPLEMENTATION ACTIVITIES

| July '17 | August '17 | Sept '17 | Oct '17 | Nov '17 | Dec '17 | Jan '18 | Feb '18 | March '18 | April '18 | May '18 | June '18 | July '18 |
|----------|------------|----------|---------|---------|---------|---------|---------|-----------|-----------|---------|----------|----------|
|----------|------------|----------|---------|---------|---------|---------|---------|-----------|-----------|---------|----------|----------|

NORMAL PRODUCTION PATH



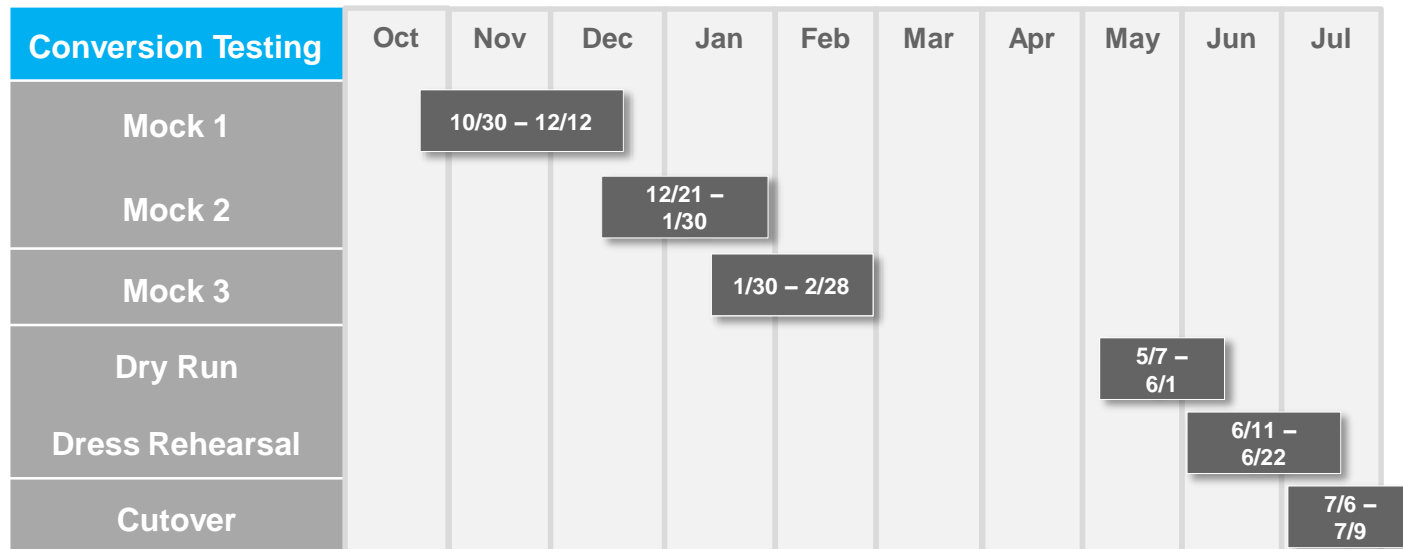
July
Go Live

Angela Gulley

FI\$Cal Information Technology Division

Interface and Conversions

Conversion Timeline for 2018 Release



| Test Cycle | Primary Objectives |
|-----------------------------|---|
| Mock Conversion 1 | <ul style="list-style-type: none"> • Convert actual department data • Determine technical issues with files and processes • Confirm initial configuration setup in system • Perform FI\$Cal Business Team validation of converted data |
| Mock Conversion 2 | <ul style="list-style-type: none"> • Fine tune conversion processes and programs • Address data/configuration kick-outs from Mock 1 • Perform FI\$Cal Business Team validation of converted data |
| Mock Conversion 3 | <ul style="list-style-type: none"> • Fine tune conversion processes and programs • Address data/configuration kick-outs from Mock 2 • Perform FI\$Cal Business Team validation of converted data • Provide converted data for User Acceptance Testing |
| Dry Run | <ul style="list-style-type: none"> • Execute conversion activities within overall cutover plan • Perform department data validation • Perform department manual conversion activities • Address data/configuration kick-outs |
| Dress Rehearsal and Cutover | <ul style="list-style-type: none"> • Confirm ability to convert in the defined cutover window • Perform department data validation • Perform department manual conversion activities • Determine mitigation for any remaining conversion issues |

Interface Timeline for 2018 Release

| Interface Testing | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul |
|-------------------|-----|---------------|-----|-----------|-----|------------|-----|-----|-----|-----|
| Test Cycle 1 | | 10/30 – 12/15 | | | | | | | | |
| Test Cycle 2 | | | | 1/5 – 3/2 | | | | | | |
| Test Cycle 3 | | | | | | 3/21 – 6/1 | | | | |

| Test Cycle | Primary Objectives |
|--------------|--|
| Test Cycle 1 | <ul style="list-style-type: none"> • Verify environment readiness to start testing (delivered configuration, security, navigations, file paths/folders, source code). • Test connectivity between FI\$Cal and Departments/Partner Agency. • Validate Interface programs/processes with valid interface data within scope of the test cycle. • Validate and report Interface testing results. • Provide Departments/Partner Agency with data validation issues. • Provide FI\$Cal with Data Validation Issues from the Departments/Partner Agency. • Fine tune/code-fix Interface Programs. |
| Test Cycle 2 | <ul style="list-style-type: none"> • Verify environment readiness to start testing (delivered configuration, security, navigations, file paths/folders, source code). • Validate Interface programs/processes with valid interface data within scope of the test cycle. • End-to-end testing including file transmission connectivity as in-scope of Interfaces Testing including testing of business processes involved in completing the life cycle of Interfaces and associated business processes. • Validate and report interface testing results. • Provide Departments/Partner Agency with data validation issues. • Provide FI\$Cal with Data Validation Issues from the Departments/Partner Agency. • Fine tune/code-fix Interface Programs. |
| Test Cycle 3 | <ul style="list-style-type: none"> • Verify environment readiness to start testing (delivered configuration, security, navigations, file paths/folders, source code). • Validate Interface programs/processes with real data within scope of test cycle • Regression testing as in-scope of Interfaces Testing • Validate and report Interface Testing results. • Provide Departments/Partner Agency with data validation issues. • Provide FI\$Cal with Data Validation Issues from the Departments/Partner Agency. • Fine tune/code-fix Interface Programs. |

Amy Cooper

FI\$Cal Service Center and Portfolio Management



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FI\$Cal July R2018 Departmental Validation Approach – Spring

February 27, 2018



1. R18 Department Overall Validations Approach


- Things you should know

2. R18 Department Spring Validation – Approach

- Conversions and Interfaces

3. R18 Department Spring Validation – Schedule

Two Phases of Validations

| R2018D Validation Phase | Oct 2017 | Nov 2017 | Dec 2017 | Jan 2018 | Feb 2018 | Mar 2018 | Apr 2018 | May 2018 | Jun 2018 | Jul 2018 |
|-------------------------|----------|--------------------|----------|----------|-------------------|---------------------|----------|----------|----------|---|
| DVT – Fall | Prep | Fall (10/30 – 2/2) | | | | | | | | |
| DVT – Spring | | | | | Prep (2/5 – 3/19) | Spring (3/19 – 6/1) | | | |  |

Go Live: July 2018

Department Validation – Fall

- New departments to validate functions based on identified departmental utilization
- Scripts focused on validating:
 - Existing functionality
 - Department specific Configurations
 - Department specific end user Security

Department Validation – Spring

- Department specific Conversion and Interface Based Scripts
- Departmental Requests for additional Configuration Changes
- Updated Department end user security (Tech 824)
- Additional emphasis on Allocations
- New DGS-SPI functionality (AM)
- Cash Drawer (AR)

Things You Should Know

- The intent of Validations is for Department Super Users to validate, within the FI\$Cal system, the configurations, roles, conversions and interfaces which were submitted through the Master Department Workplan (MDW) tasks.
- Department Super Users who will be attending validations should be familiar with all business processes within the specific module they are assigned to validate.
- For training needs, please ensure your Super Users have completed the University of FI\$Cal training sessions prior to attending the R2018 Department Spring Validation Sessions.

Spring Validation Approach

- Department Spring Validations will be conducted using script based testing
- **New** – Departments will use a validation checklist (sample below) in each module to track their validation progress

| # | Script ID | Script Name | Configuration Values | Validated Check Yes or No | |
|---|------------------------|--|----------------------|------------------------------|-----------------------------|
| 1 | R18D-UAT.DEPT.ePro3.01 | Create Requisition Using Special Request, Budget Check, Approve and Ad-Hoc | Asset Class | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| | | | Location | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| | | | Area ID | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

- At the beginning of each module session, an overview will be provided of the scripts to be executed
- Updated Department user roles will be loaded into the validation environment from the submitted Tech 824
- **New** - Cash Drawer function will be included in Accounts Receivable module
- **New** - DGS-SPI functionality included in Asset Management module

- **New** - Conversion Validation: For those departments that successfully submitted conversion data for Mock 3 conversions, the converted data has been loaded for R18 Department Spring Validation.

| Module | Task ID | Impact If Not Submitted |
|-------------|---------|--|
| Conversions | TECH822 | Departments will not be able to test with converted data |

- **New** - Interface Validation: Schedule is TBD and will be scheduled based on Department's configuration. Validation will occur in separate testing room.

| Module | Task ID | Impact If Not Submitted |
|------------|---------|--|
| Interfaces | TECH826 | Department will be unable to validate Interfaces |

Allocations

- **New** – Time allotted for the Allocations validation module has been expanded to account for more thorough executions. A formal invitation will be sent to Departments for detailed dates and times:
 - If Allocation Configuration (BUSN826) submitted on time, Department will be able to validate all of their allocation steps
 - Departments will validate both the Expenditures and Encumbrances. Encumbrances have been added to Allocation Module Spring Validation
 - Departments will have the option to stage their own data or have FI\$Cal stage for them

Spring Validation - Schedule

| Jade Room |
|---|
| Oper. Budget with Proj. (Mon-Tues), (Wed-Thur) (Validation in Ruby room) |
| PO/ePro (Mon - Fri) |
| AP (Mon - Tues) AR/BI/CM (Wed - Fri) |
| PC/CA/GM (Mon - Wed) |
| AM (Mon - Tues) |
| GL (Wed - Thur) |
| LD (Mon - Tues) |

| Sapphire Room |
|---|
| Oper. Budget with Proj. (Mon-Tues) (Validation in Ruby room) |
| PO/ePro (Mon - Fri) |
| AP (Mon - Tues) AR/BI/CM (Wed - Fri) |
| PC/CA/GM (Mon - Wed) |
| GL (Mon - Tues) LD (Wed - Thur) |
| AM (Mon - Tues) |

| Ruby Room |
|---|
| Oper. Budget with Proj. (Wed-Thur) |
| PC/CA/GM (Mon - Wed) |
| PO/ePro (Mon - Fri) |
| AP (Mon - Tues) AR/BI/CM (Wed - Fri) |
| AM (Mon - Tues) |
| GL (Mon - Tues) LD (Wed - Thur) |

New - Validation Schedule – Module validation is scheduled for only one room, which will enable Module SMEs to provide support in one room.



Questions

Will Padilla

FI\$Cal Change Management Office

Fact vs. Fiction

| Fiction | Fact |
|--|---|
| “There is a 2019 Release planned” | 2018 is the last planned departmental release (SPR 7) |
| “FI\$Cal costs are too high for departments to pay within their appropriation” | FI\$Cal ongoing costs are currently allocated based on each system user via the ProRata/SWCAP process (see Budget Letter 17-25). Such costs are recovered directly from the funds, not through departments’ appropriations. |
| “FI\$Cal does not have a solution to pay invoices with Protected Health Information (PHI)” | PHI is not allowed in the system. However, there is a solution to flag invoices containing PHI for possible post-audit |



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Questions and Answers
FI\$Cal Project Information:

<http://www.fiscal.ca.gov/>

Or e-mail the FI\$Cal

Project Team at:

fiscal.cmo@fiscal.ca.gov

